

## REQUEST FOR A COPY OF STUDENT RECORDS | APPLICANTS FOR 9<sup>TH</sup> GRADE

**PARENTS/GUARDIANS:** Complete the first half of this form to be submitted to every school your student attended for 7<sup>th</sup> and 8<sup>th</sup> grade.

Name of Student: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Month/ Day/ Year

School: \_\_\_\_\_ Grade: \_\_\_\_\_

**I hereby request that you forward copies and reports for the information listed below to Cristo Rey San Diego High School. My signature indicates my permission for the release of the information listed.**

Parent/Guardian Printed Name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**SCHOOL OFFICIALS:** Please complete the information with the student's current teachers/school leaders and forward the requested student records. Names and email addresses for school personnel are for recommendation letters that will be requested by Cristo Rey staff directly.

- Report cards available from 7<sup>th</sup> and 8<sup>th</sup> grade
- 7<sup>th</sup> grade standardized test scores
- IEP/ISP Records, if applicable
- Recommendation letters from Math and ELA teachers

Principal	Email:
Counselor:	Email:
Math Teacher:	Email:
English Teacher:	Email:

**Please send this form and requested records via mail or e-mail to:**  
 Cristo Rey San Diego High School - Admissions  
 1228 S. 38<sup>th</sup> St. San Diego, CA 92113  
**Phone:** 619-432-1899 | **Email:** admissions@cristoreysandiego.org