

## STUDENT RECORDS REQUEST FORM

(FORMULARIO DE SOLICITUD DE REGISTROS DE ESTUDIANTES)

### APPLICANTS FOR 9<sup>TH</sup>/10<sup>TH</sup> GRADE

**PARENTS/GUARDIANS:** Complete the first half of this form. This form is to be submitted to every school that the student attended for 7<sup>th</sup> & 8<sup>th</sup> grade (9<sup>th</sup> grade if applicable).

Name of Student:  Date of Birth:   
Month/ Day/ Year

School:  Grade:

**I hereby request that you forward copies and reports of the information listed below to Cristo Rey San Diego High School. My signature indicates my permission for the release of the information listed.**

Parent/Guardian Printed Name:

Parent/Guardian Signature:  Date:

**SCHOOL OFFICIALS:** Please complete the information below with the current faculty information. Names and emails for school personnel will be used to request letters of recommendation and for any follow up questions.

- Report cards available from 7<sup>th</sup> and 8<sup>th</sup> grade (9<sup>th</sup> grade if applicable)
- Standardized test scores available
- IEP/ISP or 504 records, if applicable
- Any attendance and/or disciplinary records available

Principal:	Email:
Counselor:	Email:
Math Teacher:	Email:
English Teacher:	Email:

**Please send this form and requested records via mail or e-mail to:**  
 Cristo Rey San Diego High School - Admissions  
 1228 S. 38<sup>th</sup> St. San Diego, CA 92113  
**Phone:** 619-432-1899 | **Email:** admissions@cristoreysandiego.org